

## Stock Sale Organizer

Taxpayer Name: \_\_\_\_\_

Use this Organizer to gather information needed accurately report the sale of stocks of bonds during the year. Please bring the following information to your tax interview:

- **Form 1099-B, Proceeds from Broker and Barter Exchange Transactions**
- **Year-end tax statements** (if you received them) showing stock sales and cost-basis information. *(If your broker did not provide you with a year-end statement, or if the information on your year-end statement is incomplete, you should contact your broker to request the information.)*

| Organizer for U.S. Stock Holdings – 1099B was Received |  |  |   |
|--|--|--|---|
| Brokerage company name and account number              | I have received a 1099B for this account                 | I have a year-end statement For this account             | Cost-Basis information is included on my year-end statement |
|  | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/>    |
|  | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/>    |
|  | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/>    |
|  | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/>    |
|  | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/>    |
|  | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/>    |

**If you have stock investments in a foreign country**, you will need to compile the following information for each stock sale that you had for the year.

*(If you reinvested dividend income, be sure to include reinvested dividends in your cost basis by reporting the number of shares purchased and price paid at each dividend reinvestment)*

| Organizer for Foreign Stock Sales |               |                         |                |            |                       |                       |
|-----------------------------------|---------------|-------------------------|----------------|------------|-----------------------|-----------------------|
| Description of stock sold         | Purchase Date | Number of shares Bought | Cost per share | Sales Date | Number of shares sold | Per share Sales Price |
|                                   |               |                         |                |            |                       |                       |
|                                   |               |                         |                |            |                       |                       |
|                                   |               |                         |                |            |                       |                       |
|                                   |               |                         |                |            |                       |                       |
|                                   |               |                         |                |            |                       |                       |
|                                   |               |                         |                |            |                       |                       |
|                                   |               |                         |                |            |                       |                       |
|                                   |               |                         |                |            |                       |                       |

## Sale of Inherited Stock

If you **acquired your stock through inheritance** special rules apply to calculating cost basis. To assist us with calculating cost basis, we will need you to provide the following information relating to the sale of inherited stock.

| Organizer for sale of Inherited Stock   |                           |                                       |            |             |
|---|---------------------------|---------------------------------------|------------|-------------|
| Did you sell stock you acquired through inheritance? Yes <input type="checkbox"/> No <input type="checkbox"/> |                           |                                       |            |             |
| If yes, please provide the following information for all inherited stock you sold.                            |                           |                                       |            |             |
| Description of stock sold   | Date of death of decedent | Valuation of stock by estate (if any) | Sales Date | Sales Price |
|   |                           |                                       |            |             |
|   |                           |                                       |            |             |

## Sale of Stock Received in a Divorce

If you acquired stock in a divorce that was originally acquired by your former spouse, your basis in the stock is generally the same as your spouse's basis.

| Organizer for Stock Received in a Divorce   |   |                                 |            |             |
|---|---|---------------------------------|------------|-------------|
| Did you sell stock you acquired through divorce? Yes <input type="checkbox"/> No <input type="checkbox"/>                             |   |                                 |            |             |
| If yes, do your brokerage statements show your cost basis in the stock sold? Yes <input type="checkbox"/> No <input type="checkbox"/> |   |                                 |            |             |
| If your brokerage statements do not show your cost basis, we will need you to provide the following information for all stock sold.   |   |                                 |            |             |
| Description of stock sold   | Date stock was purchased by your spouse | Amount paid for stock by spouse | Sales Date | Sales Price |
|   |   |                                 |            |             |
|   |   |                                 |            |             |

## Sale of Stock Received as a Gift

Your basis in stock received as a gift is the lesser of the donor's basis or the fair market value of the stock on the date you acquired it. If gift tax was paid on the transfer of stock to you, that will affect your basis as well.

| Organizer for Stock Received as a Gift  |                        |                                |            |             |
|---|------------------------|--------------------------------|------------|-------------|
| Did you sell stock you received as a gift? Yes <input type="checkbox"/> No <input type="checkbox"/>     |                        |                                |            |             |
| If yes, we need you to provide the following information for any gifted stock you sold during the year. |                        |                                |            |             |
| Description of stock sold   | Date acquired by donor | Amount paid for stock by donor | Sales Date | Sales Price |
|   |                        |                                |            |             |
|   |                        |                                |            |             |